

# FAIRFAX WOMEN'S SOCCER ASSOCIATION

## EQUIPMENT PROCEDURES

<b>FWSA Game Information Line:</b>	703-550-4107
<b>Fairfax County Inclement Weather:</b>	703-324-5264

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All equipment is located in FWSA's storage shed at Pine Ridge. The shed is in the far right corner of the parking lot and is the second metal shed away from Field 6. **All team reps have the combination to the lock.** To open the lock, dial the numbers, push the lock in hard and then pull it out. Do not leave the lock hanging in the open position during Saturday games without scrambling the numbers.

### **INSTRUCTIONS FOR PICKING UP EQUIPMENT**

The names of the fields are displayed on the left wall of the shed, along with a color code. Note that each piece of equipment (flags, net bag, liners, ladder, etc.) is also marked with that field's color code. When you pick up equipment for a specific field, sign it out on the sign-up sheet located on the right side near the entrance door. It is on a clipboard, with pen attached. Please fill in ALL the information requested on the form.

#### ▪ **PINE RIDGE GRASS FIELDS**

At this time, all grass fields at Pine Ridge are being pre-lined and all goal nets are being left in place on the goals. Therefore **ONLY** flags/corner markers need to be taken out to the field prior to the first game and returned to the shed at the end of the last game. However, each **FIRST** game of the day, the **HOME** team is responsible for insuring that the lines are adequate and that the nets are in place, checking out appropriate equipment as necessary.

#### ▪ **TURF FIELDS**

Normally, the fields at EC LAWRENCE & WAKEFIELD PARK have goal nets and flags/corner markers already in place. Therefore, no equipment duties are required when playing on these fields.

### **INSTRUCTIONS FOR RETURNING EQUIPMENT**

Equipment must be returned immediately after the last game of the day. When returning equipment, check the left wall for both the field name and the color code so as to place the equipment in the correct field slot. Flags should be positioned against the shed wall, with spikes pointing down between the skid and the wall, and the liner resting against the flags so as to keep them in place

Don't forget to sign in the equipment on the clipboard located on the right side of the shed near the entrance. Notify the Equipment Commissioner within 24 hours if any equipment is missing or damaged so it can be replaced or repaired prior to the next game.

**Keep in mind...** Equipment is paid for out of your member dues so let's be sure to return it!

FWSA Equipment Procedures continued...

## **FIELD DUTIES FOR DAY GAMES**

- **FIRST GAME — HOME TEAM:** Sign out all flags/corner markers and place them in the four corners of the playing field.
- **LAST GAME — AWAY TEAM ON PINE RIDGE FIELD #6:** Retrieve all flags/corner markers, return them to the storage shed, and sign them in.
- **LAST GAME — AWAY TEAM ON PINE RIDGE FIELD #5:** Retrieve all flags/corner markers, return them to the storage shed, and sign them in. Make sure equipment from Field #6 has been returned and then **lock the shed**.

## **GENERAL INFORMATION**

- If the game is called due to rain, the last teams playing are responsible for taking down and returning the equipment.
- Our fields are the nicest around! Please help keep them this way by cleaning up all trash before leaving the field.
- Alcohol is not permitted on Fairfax County Fields! This includes your fans!!
- There is a ball pump in the storage locker. Remember to moisten the tip before inserting the needle in the ball.
- Lost and Found items are put in a box near the front of the storage shed. If unclaimed at the end of the season, items will be removed and discarded.

## **CONTACT US**

Please email Stacy Germano, FWSA Equipment Commissioner, at [Equipment@FWSAsoccer.org](mailto:Equipment@FWSAsoccer.org) with questions or comments about the equipment and the procedures for using this equipment.